

MTSU Planning Committee Guide

I. Planning Committee

The MTSU Planning Committee is a special purpose, institutional direction committee chaired by the University Provost and established under [University Policy 32](#) University Committees.

Planning Committee Charge

Advise and assist the President in developing effective plans that will help the University carry out its mission.

The committee should be concerned with setting University objectives and priorities that:

- a. ensure the identification and assessment of educational outcomes and outcomes for administrative and educational support services;
- b. ensure continuous improvements in outcomes;
- c. identify relevant challenges and opportunities;
- d. develop immediate and long-range plans for allocation and effective use of human, financial, and physical resources;
- e. consider and recommend action on all issues affecting the organization of academic units, partnerships, centers, departments, schools, and colleges;
- f. monitor the University's performance in achieving its goals

Planning Committee Membership and Meeting Minutes

[University Policy 32](#) University Committees outlines the membership of the Planning Committee.

The Provost's Office maintains the Planning Committee's [webpage](#), which includes the Planning Committee Member [roster](#), meeting minutes, and resources.

II. MTSU Mission

The Planning Committee reviews and, as needed, recommends revisions to the MTSU Mission and the [Institutional Mission Profile](#).

The MTSU [Board of Trustees](#) reviews and [approves](#) revisions to the MTSU Mission and the Institutional Mission Profile submitted by the Planning Committee. THEC approves Institutional Mission Profiles at its Fall Quarterly Meeting as directed by the Focus on College and University Success (FOCUS) Act.

III. Strategic Plan 2035

Another responsibility of the MTSU Planning Committee is to review mid-year and annual progress reports from Strategic Plan 2035 Implementation Committees and approve activity plans for the next academic year.

The plan [website](#) includes information about initiatives, metrics, implementation committee members, activity plans, and progress reports for the plan's three priorities:

- [Priority 1: Increase the institution's creative and research profile and be a top choice for students](#)
- [Priority 2: Strengthen the community so all learners and workers thrive](#)
- [Priority 3: Cultivate sustainable partnerships](#)

IV. Planning and Effectiveness

THEC Quality Assurance Funding

The [Tennessee Higher Education Commission](#) (THEC) coordinates the statewide [Quality Assurance Funding](#) program. The performance funding program is an incentive-based funding initiative "that encourages institutions to build comprehensive evaluation systems whereby they can reliably measure student learning." The funds are used to improve the quality of the University's academic programs and student services. The Assistant Vice Provost for Institutional Effectiveness, Planning, and Research (IEPR) shares information with the MTSU Planning Committee regarding THEC's [QAF process](#) and [MTSU's progress toward metrics](#).

MTSU Peer Institutions

IEPR maintains the list of MTSU's [peer and aspirational peer institutions](#) on its website. The MTSU Planning Committee reviews and revises this list periodically as needed.

Institutional and Specialized Accreditation

The Vice Provost for Planning and Effectiveness and the Assistant Vice Provost for Institutional Accreditation share updates as needed with the Planning Committee regarding MTSU's [SACSCOC accreditation](#) and [specialized accreditation](#) activities.

Planning and Effectiveness Contacts

Jeff Gibson, Vice Provost for Planning and Effectiveness
Cope Administration Building 110
(615) 898-5806
Jeff.Gibson@mtsu.edu

Chris Brewer, Assistant Vice Provost for Institutional Effectiveness, Planning, and Research
Jones Hall 340
(615) 898-5197
Chris.Brewer@mtsu.edu

Layne Bryant, Assistant Vice Provost for Institutional Accreditation
Cope Administration Building 111
(615) 898-5426
Layne.Bryant@mtsu.edu

V. Student Achievement and Success

The MTSU Planning Committee receives reports and reviews MTSU's progress toward student achievement and student success metrics.

Student Achievement Contact

Chris Brewer, Assistant Vice Provost for Institutional Effectiveness, Planning, and Research Jones Hall 0340
(615) 898-5197
Chris.Brewer@mtsu.edu

Student Success Contact

Dr. Rick Sluder, Vice Provost for Student Success and Dean of University College
Miller Education Center 2100
(615) 898-2324
Rick.Sluder@mtsu.edu

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